

Brewster Recreation Summer Rec Staff Job Description

Seasonal
20-25 Hours/Week
\$17.00 - \$21.00/hour

JOB SUMMARY: Implementation of daily lessons and activities of the Summer Rec Program under the guidance and direction of the Summer Rec Director. Proper communication and interaction with youth and always ensuring safety. Expected adherence to established goals and objectives.

SUPERVISION RECEIVED: Supervised by Summer Rec Director & Asst. Summer Rec Director and Head Counselors for daily activities and overall job performance.

GENERAL STATEMENT OF DUTIES:

- 1) Day to day interaction and overall care for youth in the Summer Rec Program.
- 2) Implementation of daily activities.
- 3) Maintain a high level of safety and structure within the program.
- 4) Complete incident/accident reports in the First Aid Log and immediately report such occurrences to Recreation Director.
- 5) Build and maintain students' spirits and morale.
- 6) Report physical facility hazards in a timely manner to Summer Rec Director.
- 7) Assist the Recreation Director in all other duties assigned.

MAJOR DUTIES:

Day to day interaction and overall care for youth in the Summer Rec Program. Implementation of daily activities for a seven-week summer program and have a general knowledge of sport and recreational equipment usage.

EXPERIENCE:

- 1) 1+ years working with children.
- 2) Specialized skills in special events, arts & crafts, sports, games and working with school-aged youth.
- 3) Must have current First Aid and CPR certifications.

PHYSICAL REQUIREMENTS:

Moderate physical effort required for work performed in the field. Required to spend several hours standing, walking, reaching arms and lifting under 50lbs.

