

BREWSTER REC TENNIS INSTRUCTOR

RESPONSIBLE TO: Assistant Recreation Director

PAY SCALE: \$16.50-\$19hr

SUPERVISED BY: Tennis Director for daily activities and overall job performance

RESPONSIBILITIES: Implement the daily lesson of the instructional tennis program under the guidance and direction of the tennis Director, communication with students and parents and assure safety on courts at all times. Assure adherence with established goals and objectives.

Duties:

- Be aware of your enormous influence on the students in you're
- Charge and strive to model the highest ethical and moral conduct.
- Promote the life time sport of tennis, not just the competitive aspect.
- Take an active role in the prevention of drug, alcohol and tobacco use.
- Assist all students to develop to their full potential.
- Maintain a high level of safety and structure within the program.
- Keep organized records of class assignments and track students achievements.
- Maintain an accountability system for equipment and supplies.
- Complete incident/accident reports in the First Aid Log and immediately report such occurrences to Recreation Director.
- Build and maintain students spirits and morale.
- Supervise and evaluate students at end of each session.
- Coordinate requests for program money expenditures through Tennis Director.
- Report physical facility hazards in a timely manner to Tennis Director for corrective action.
- Turn in a written self evaluation and program evaluation on the last day of your employment to the Tennis Director.
- Assist the Recreation Director in all other duties assigned.

MINIMUM QUALIFICATIONS:

Education: Over one year and up to three years experience in an instructional tennis program as a instructor.

PHYSICAL REQUIREMENTS:

Moderate physical effort required for work performed in the field. Required to spend several hours standing, walking, reaching arms and lifting under 50lbs.